



Ref.No.:UMCAR/2025/20\

Date: 19.12.2025

OFFICE ORDER

**Subject: Constitution of Examination Committee for the
Academic Year: 2025-2026**

In accordance with the institutional policies for the smooth conduct of examinations and evaluation processes, the Competent Authority hereby constitutes the "Examination Committee" for the academic Year 2025-2026. The Committee shall be responsible for planning, coordination, execution, and monitoring of all examination-related activities in the College as per prescribed regulations.

The details of the members are as follows:

S. No.	Name & Desgination	Membership	Contact No.
1.	Dr. Vibhooti Chandrakar (Principal/ Professor, Samhita Sidhanta Department)	Chairperson	7248788958
2.	Dr. Vidyarani Joshi (Associate Professor, Kriya Sharir Department)	Co-ordinator	7895819853
3.	Dr. Vidhushi Sharma (Associate Professor, Rasa Shastra & Bhaisajya Kalpana Department)	Member	9411582413
4.	Dr. Akshat Sirdhyal (Assistant Professor, Swasthavritta & Yoga Department)	Member	8219678145
5.	Dr. Jyoti Negi (Assistant Professor, Agad Tantra Evam Vidhivaidyaka Department)	Member	9536642693
6.	Dr. Suman Bhandari (Assistant Professor, Rasa Shastra & Bhaisajya Kalpana Department)	Member	7895405100
7.	Dr. Preeti Vashist (Assistant Professor, Samhita and Siddhanta Department)	Member	9711244107

Responsibilities of the Examination Committee

- Formulate the annual examination schedule (theory, practical, and viva) in advance and circulate it to all concerned.
- Ensure question paper setting, moderation, and printing are carried out in a confidential and secure manner.
- Oversee seating arrangements, invigilation duties, and examination hall readiness.

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Under the aegis of Sushila Devi Centre for Professional Studies and Research

Arcadia Grant, PO- Chandanwari, Premnagar - Dehradun - 248007 (UK)

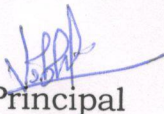
Ph. No.: 0135-2770300 | Mob.: 7617774518 | Mail ID: uumedical@uumail.in | Website: www.umcar.in | Toll Free: 1800 891 4232

- d) Monitor strict adherence to examination rules, regulations, and disciplinary protocols.
- e) Coordinate evaluation, tabulation, and timely declaration of results.
- f) Maintain confidentiality of examination-related records and documents.
- g) Address and resolve examination-related grievances as per guidelines.
- h) Prepare and submit a comprehensive annual examination report to the Competent Authority.

Instructions for the Committee:

- a) The Chairperson may convene meetings as required before, during, and after examinations.
- b) Proper minutes of meetings must be maintained and forwarded to the undersigned for record.
- c) This Committee shall be effective from 19th December 2025 and shall remain functional for the entire Academic Year 2025-2026.

All concerned are requested to take note of the above and comply accordingly.


Principal
UMCAR

Principal

Uttaranchal Medical College
of Ayurveda & Research
Premnagar, Dehradun-UK

Copy to:

1. Director, UMCAR – for kind information
2. UMCAR/UHDC Admin. In-charge – for necessary changes in the portal
3. All concerned – for information and necessary actions